

The following references to Officers are outstanding as at 13 June 2017:-

Reference No.	Date of reference/item	Title and nature of report back	Officers	Report due	Position at last meeting	Current Position
1	Social Cttee 29/10/15 Min 19	Shopmobility (Consideration of a more detailed cost benefit analysis of this service)	Head of Customer Services & Business Support	November 2016	Report pending	Analysis of the costs is ongoing. A report will be brought to the October 2017.
2	Social Cttee 29/10/15 Min 24	Social Centres (Review of Mission Statement, re-launch and external funding)	Head of Venues & Facilities	November 2016	Report pending	Relaunch of the Community and Wellbeing Centre will be undertaken following the completion of a restructure of the staffing provision within the venues department. One of the aims of this will be to provide much needed additional support to the onsite team at the Centre. In addition, there is a need to stabilise and establish the new funding model of the Wellbeing Centre and Activity Co-ordinator provision (as approved at the March 2017 committee). It is therefore believed that the best time to relaunch the Centre would be after these two pieces of work have been completed. Whilst there is no confirmed date for this at present, the Committee will be updated as progress is made.

Annual reports

The Committee will receive the following reports annually:

Date of Reference/item	Title and nature of annual report	Responsible Officer	Next report to be received
26/03/12 Min 41	Pricing flexibility authorisation procedure – annual report	Head of Venues and Facilities	June 2017

Annual updates

Members of the Committee will receive the following information updates annually. These will be provided via email and Members Update.

Title and nature of update	Responsible Officer	Month annual update will be provided each year
Annual report on Allotments	Head of Operational Services	November
Annual report on Bourne Hall Museum	Head of Venues and Facilities	June